



Accident/Incident Report Form

Please use this form to report accidents/incidents where someone is injured on any of Nature Manitoba's trips or activities. Please email copies of this form with attention to Nature Manitoba President president@naturemanitoba.ca and info@naturemanitoba.ca. Please provide as much detail as possible about the accident, the conditions at the time and the actions taken by the group or outside rescuers. Pictures of the accident site and the exact location of the accident site are immensely useful for the reviewers.

Date of report:	Date of incident:	Time of Day:
Reporter's Name	Email address:	
Address:		Phone #
Participants:		
Trip Leader(s):		
Location of incident (describe and provide map reference):		
Incident Description (what happened - use back of form for additional detail):		
Witnesses:		
Equipment involved:		



Weather conditions:		
Other significant contributing factors to incident:		
Person injured (and legal guardian for <18)	Name	Phone #:
Address:		
Treatment administered: (include First Aider's name and contact, and copy of SOAP note if available)		
Rescue Description - if required, who completed the rescue? If an injured was taken to hospital, what hospital?		
Property Damage (any facility or equipment damaged in the incident)		

Additional Details: